

IntelConnect EV Portal Frequently Asked Questions (FAQs)

Setting & Viewing Notifications

Q: How do I set up my notification preferences?

A: Please follow these steps to set-up your notification preferences:

- 1.) Click **Profile**.
- 2.) Click **Notifications**.
- 3.) Enable or disable notifications.
- 4.) Select the notification delivery option.
- 5.) Click **Save**.

Setting Notification Preferences

Q: How do I view my notifications?

A: In the *Show Notifications* list, choose one of the following options:

- 1.) **All Notifications** - All new and recent information sent to you from your radiology provider regarding your patients.
- 2.) **My Notifications** - Only your preferred notifications. That is, the notifications you selected in your *Profile*.
- 3.) **Critical Notifications** - Urgent or important information that requires your immediate attention and acknowledgement.
- 4.) **Pending Critical Notifications** - Only pending critical results. That is, critical results that have not been completed or acknowledge

Accessing Your Images & Reports

The screenshot displays the IntelConnect EV portal interface. On the left, there is a search bar and a 'My patients' dropdown menu. Below it, a table lists three patients: Pennington, Bonnie Renee (DOB: 1906-Apr-12, 111 Y), Henry, Constance Esther (DOB: 1965-Oct-29, 61 Y), and Battle, Howard Max (DOB: 1935-May-19, 82 Y). A line connects the 'Battle, Howard Max' entry to a larger view on the right. This view shows patient details for 'Battle, Howard Max' (DOB: 1935-May-19 (82 Y), Gender: Male, Patient ID: 1560685478). Below the details are buttons for 'Launch IntelViewer', 'Grant Access...', and 'Add Impression...'. The main content area displays 'CR CHEST 2 VIEWS FRONTAL AND LATERAL' with fields for Priority (Unknown), Accession Number (1835412746), Referring Physician (N/A), Organization (IMS), Status (Unknown), Study Date (2004-Jul-12 09:22 AM), Radiologist (Unknown Radiologist), and Location. To the right of the text are two thumbnail images: 'CR PA (1 image)' and 'CR LAT (1 image)'. A line connects the 'CR PA' thumbnail to a caption below it. In the top right corner of the patient view, there is a button that says 'See all patient exams (33)'.













1. Open the order that you want to view.

2. Click a thumbnail to view the images in IntelConnect Enhanced Viewer.

Q: How do I view my patient's images?

A: To view your patient's images, please follow these steps:

- 1.) Do one of the following:
 - a. Search for a patient and then select the order you want to view.
 - b. Click the entry for the order in the Notification page.
 - c. Select a patient from the My Patient list, Patients by Location list, or your custom lists, and then select the order
- 2.) Click the thumbnail of the image you want to view.
- 3.) Do any of the following:

Icon	Function
	Return to the Thumbnail view.
	View the previous series.
	View the next series.
	Show or hide the thumbnail strip.
	Select the Pan mode. Click and drag the image in the required direction.
	Revert the image.
	Scroll among the images in the series.
	Select the layout of the viewports. To display an image in a particular viewport, first select the viewport where you want to display the image and then click the thumbnail image. Only available when you view images in full screen.
	Select the Window Levelling mode or preset values. Click and drag the image up or down to adjust the brightness and left or right to adjust the contrast.
	Select the Zoom mode. Click and drag the image up or down to increase or decrease magnification
	Use the entire screen or browser window to view the image.
	Exit the full screen.

Q: How do I save or print a report?

A: You can save or print a report by following these steps:

- 1.) Open a patient order to view the report.
- 2.) In case viewer, click **View PDF**.
- 3.) Enable the checkboxes for the items that you want to appear in the printable report.
- 4.) Click **View PDF**.
- 5.) Use your browser's feature to save or print the PDF.

Using the Interface

A ★ indicates the current study

Gray outline indicates a series in an unselected viewport

Prior studies are distinguished with a color scheme

Prior studies list
Click the pin icon to pin the study to the thumbnail strip

Show or hide the viewport text overlay (O)

To view images, drag images from the thumbnail strip to the viewports

To navigate through a study, press the **Right Arrow/Left Arrow** key, or move the mouse wheel down/up, to view the next/previous page of series

Viewports
Yellow outline indicates the selected viewport

Using Patient Lists

Q: How do I create customized patient lists?

A: To create a customized patient list, please follow these steps:





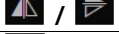























- 1.) Click the down arrow located next to **My Patients** list or **Patients by Location** list.
- 2.) Click **Create New List**.
- 3.) In **New List Parameters**, define the filters you want applied to this new list.
- 4.) Make sure to name your list accordingly.
- 5.) Click **Save**.

Toolbar Hotkeys & Shortcuts

Q: What are the toolbar functions that can help navigate as I view my patients' reports and images?

A: Here is a list of the most commonly used hotkeys and shortcuts:

Icon	Shortcut	Function
	S	Scroll through images. Click and drag or rotate the mouse wheel, move the viewport scroll bar, or press the UP ARROW and DOWN ARROW keys.

	Tool: W ALT+4 (Abd/Pel) ALT+5 (Lung) ALT+6 (Brain) ALT+7 (Bone) ALT+8 (Head/Neck)	Adjust the window level manually by using the Window Level tool, or select a window level preset* (4.14.1.EV.1.3.0 or later) for CT images.
	Z	Zoom all images in the selected viewport. Click and drag up/down to increase/decrease the magnification level.
	P	Pan all images in the selected viewport. Click and drag the viewport image to the desired location.
	I	Invert the colors for all images in the selected viewport.
 / 	SHIFT+H / SHIFT+V	Flip all images in the selected viewport horizontally/vertically.
 / 	, (comma) / . (period)	Rotate all images in the selected viewport 90 degrees to the left/right.
	B	Reset all images in the selected viewport.
	M	Measure straight lines. Click the start and end points for the line segment.
	SHIFT+A	Measure simple angles. Click the start, vertex, and end points for the angle measurement.
	SHIFT+C	Measure Cobb angles. Click the start and end points for the first line, and then the start and end points for the second line.
	X	Measure the pixel intensity and color values. Position the mouse cursor over the image location, or click to pin the measurement to the image.
	C	Activate or deactivate the 3D Cursor tool.
	R	Show or hide reference lines.
	SHIFT+S	Activate or deactivate the Super Stacking tool.
 / 	L	Activate or deactivate the Auto Linked Stacking tool, or use the drop-down menu to enable or disable the DICOM Registration Data option.
	n/a	Activate or deactivate the Manual Linked Stacking tool.
	Series Layouts: 1 (1x1) 2 (1x2) SHIFT+2 (2x1) 3 (1x3) SHIFT+3 (3x1) 4 (2x2) 5 (2x3) SHIFT+5 (3x2) 6 (3x3) 7 (3x4) SHIFT+7 (4x3) 8 (4x4) 9 (3x6) SHIFT+9 (6x3)	Change the series viewport layout, or the image viewport layout.
 / 	O	Show/hide the text overlay.
	T	Activate/deactivate Distraction Free mode to hide/show the toolbar, Study list, and Thumbnail strip
 / 	F	Activate/deactivate full-screen mode.
	SHIFT+D	Download the image in the selected viewport
	ALT+P	Print the selected image.
	n/a	Close IntelConnect Enhanced Viewer and return to the portal Case Viewer.

